

Biohazard Compliance

Memorandum

Date: July 10, 2023

To: UNM Biological Shippers

From: Tim Muller, MS, CBSP
UNM Biosafety Officer

Re: **Shipping Policy Training Update**

UNM Departments, Pls and research groups will be charged for SafTPak IATA shipping training codes: Shipping Category B Biological Substance and Related Materials (UN3373), Shipping Infectious Substances and Related Materials, including Category A (UN2900, UN2814, UN3373) and Shipping Small Quantities of Biological Toxins (UN3172, UN3462). An index number will need to be received by Biohazard Compliance prior to the issuance of a requested shipping training code (\$110 - Cat B training code, \$250 - Cat A training code and \$110 – Biological Toxins). Shippers must be trained or retrained every 24 months prior to shipping regulated infectious substances and/or biological toxins.

Biohazard Compliance will continue to provide advisement on shipping biological materials domestically and internationally. Biohazard Compliance maintains copies of the SafTPak Compliance Reference Manual for the Safe Transport of Division 6.2 Infectious Substances, Biological Specimens, Dry Ice and Related Materials and this training document may be checked out for review.

The U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration has published a revised brochure describing domestic regulations for the classification criteria and packaging requirements for transporting of infectious substances <https://www.phmsa.dot.gov/transporting-infectious-substances/transporting-infectious-substances-safely>. This document may be consulted for domestic shipments of infectious substances.

All Health Sciences international shipments need to be cleared through HS Export Control (505-272-5993, TMuller@salud.unm.edu). All Central Campus international shipments need to be cleared through Central Campus Export Control (505 277-2968 or Export@unm.edu). If your export requires a license, it could take several weeks to process through the appropriate Federal Agency.



Noncompliance with Department of Transportation, Department of Commerce and Department of Treasury regulations may result in significant civil and criminal penalties.

Contact Information	
Virginia Severns, MS, MBA Biosafety specialist Phone: 505-272-8001 Email: VSeverns@salud.unm.edu	Tim Muller, MS, CBSP University biosafety officer HSC Export Control Officer Phone: 505-272-5993 Email: tmuller@salud.unm.edu