

## Dr. Kevin & Laurie Goodluck Scholarship Guidelines

A primary role of the Center for Native American Health (CNAH) is to support the academic, social, and cultural needs of **Native American students enrolled at the UNM Health Sciences Center**. Thus, CNAH offers Native American students financial assistance for the following needs:

- **Academic Support:** Study aids/supplements not available at CNAH Student Centers; clinical instruments such as stethoscopes, blood pressure cuffs, etc.; program-related exam registration/preparation (e.g., Step 1).
- **Professional Development:** Travel (including airfare, registration, and lodging); meals (by reimbursement); membership dues (if it lowers conference registration cost), and costs associated with presenting at conferences such as poster printing, lamination, etc. Priority for conference attendance will be given to students selected for presentation.
- **Traditional Healing/Wellness:** Identified by the student.
- **Professional Licensure:** Preparation materials and courses only.
- **Other Needs:** If not listed here AND is not an exclusion, submit a detailed email request to the CNAH Director that states the need.

**Funding Exclusions:** tuition and fees, required course textbooks, living expenses (e.g. rent, car repair, bills, childcare, etc.), electronics (iPad, computers), deposits, licensing examination or renewal fees, travel advances.

**The maximum amount of scholarship assistance per student is \$800 per academic year.** A student will be granted an award no more than one time a semester. **All recipients are REQUIRED** to provide volunteer service to CNAH, e.g., participating in or leading a CNAH event and/or activity. Final approval and amount are based on the availability of funds. All requests and awards are subject to review for compliance with UNM Policies.

### ELIGIBILITY

A student must meet the following four criteria:

- Current enrollment in a UNM Health Sciences Center (HSC) degree program.
- Enrolled in a federally recognized Tribe, Pueblo, or Nation.
- In good academic standing.
- Has explored other funding options.

### APPLICATION PROCESS

1. Complete the **Student Financial Assistance Request Form and the Estimated Budget Details Form**. Your award amount will not be adjusted once it is approved; therefore, please remember to include any associated taxes and fees (e.g. shipping & handling, resort, etc.).
2. Submit your application to the CNAH Office **no later than 10 business days before** the event or expected delivery date. For travel requests, applications must be submitted **no later than 20 business days before** the expected travel date. Approval and processing takes 2 weeks. Keep in mind:
  - i. All requests for the reimbursements of pre-purchased items must be submitted within 30 days of purchase: Submit original receipt.
  - b. Travel: Airfare, Mileage, cab fare, public transportation, and gas is by reimbursement only – original receipts are required.
    - i. Meals will be reimbursed after the event – a final agenda or conference program is required.
  - c. CNAH can only provide direct payments to the vendor(s) or reimbursements.
3. Please provide the following documentation to support your request:
  - a. Reservation confirmation emails (e.g. lodging, air travel, etc.)
  - b. Conference agenda or “Save the Date” flyer
  - c. Printed screenshots of detailed Information for instruments, exam registration, required membership dues, etc.
  - d. URL and login information (i.e. user name and password) if online payment is requested for registration, membership, etc.
4. CNAH may request additional information such as a Certificate of Indian Blood (CIB), Tribal Enrollment Card, or Unofficial Transcript.
5. If awarded, students will be notified via email of the total award amount and instructions for accessing their award.
  - a. All students who receive an award will be required to provide service to CNAH by participating in CNAH events and activities.
  - b. Volunteer service hours will be indicated on the award letter. Service must be completed before submission of a new request or within a year from the date of the award, whichever comes first.
    - i. Volunteer service hours are calculated by dividing the amount of the award by 75 and rounding to the nearest whole number: e.g., your award is \$375, divided by 75 = 5 hours of volunteer service to be completed.
  - c. Students receiving an award will provide a follow-up email/letter to the CNAH Director with the results or outcomes of the impact of the funding award. CNAH may share the letter the communication with donors and the scholarship namesake.
  - d. Failure to comply with requirements in item 5 of the Application Process may result in denial of a subsequent request.

### APPLICATION SUBMISSION

Applications can be submitted in the following ways:

- Fill out the Student Financial Assistance Request Form at [https://cnah.sjc1.qualtrics.com/jfe/form/SV\\_cLPSuJPMjOL9dc2](https://cnah.sjc1.qualtrics.com/jfe/form/SV_cLPSuJPMjOL9dc2)
- Fill out the Estimated Budget Form, which can be found at <https://hsc.unm.edu/cnah/for-students/financial-assistance.html>, under 'Application Process' and/or 'Application Submission' Tabs. Email to Toney Johnson, [tonejohnson@salud.unm.edu](mailto:tonejohnson@salud.unm.edu) and 'cc CNAH at [hsc-cnah@salud.unm.edu](mailto:hsc-cnah@salud.unm.edu).

## CONTACT INFORMATION

For additional information or questions regarding the Dr. Kevin & Laurie Goodluck Scholarship, please contact:

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